

Integrate Management System Policy

Vision

"For us, it is not about getting the job done, it is about getting it done right!"

Mission

To deliver innovative and ready-to-use software solutions to its clients in order to improve their efficiency, anticipate market changes and create strategic advances

Values

- Information security which the organization has at its disposal is in accordance with the strictest regulations on the storage and management of private data
- The quality of the services we provide and the function that the services performed are at the highest level in accordance with the company's policy that individuals and the protection of their private data come first
- Service management which we provide is performed by employees in a conscientious and responsible manner in accordance with the general principles of quality, safety and security of information at their disposal

Scope

This policy applies to all SYNISOFT LTD. DOO ("Company") business activities (software development, operations and administration).

Objective

The objective of Integrate Management System (IMS) Policy is to ensure the business continuity of the Company and to minimize the risk of damage by preventing quality and security incidents and reduce their potential impact on the organization, and all internal and external interested parties.

Policy

- The top management has reviewed and approved this IMS Policy
- The top management ensures that the IMS is integrated into the Company business strategies and processes
- The policy's goal is to protect the organization's informational assets against all internal, external, deliberate or accidental threats
- This IMS Policy ensures that:
 - Information will be protected against any unauthorized access
 - Confidentiality of information will be assured
 - The integrity of information will be maintained
 - Availability of information for business processes will be maintained
- The Company is committed to proactively ensuring all employees are made aware of and understand the IMS policy, procedures and supporting documentation, through training and provision of information.
- Compliance is confirmed as a result of formal internal audits and at management review, which is conducted at least once a year.
- The Company will ensure that all employees are capable of fulfilling all tasks relevant to the purpose of the organization, projects or individual activities regarding the quality or information security, by ensuring that competencies are set and improved
- Legislative and regulatory requirements will be met
- This policy is publicly available to all interested parties and is reviewed periodically to take account of applicable local, statutory, regulatory and customer requirements and any changes in work activity